

Applications in the prescribed Performa are invited for following post in Punjab Water Supply & Sewerage Board, Chandigarh.

Sr. No	Name of the Post	Number of posts	Maximum Age for applicant	Monthly Emoluments (Amount in Rs.)	Qualification/ Experience
1	Section Officers	2 on contract basis for a period of one year	61 Years as on 31-12-2019	<p><b>For Non Pensioners</b> 50% of last drawn salary (Basic pay + Grade pay +D.A) + HRA at the time of retirement</p> <p><b>For Pensioners</b> Last drawn salary (Basic pay + Grade pay +D.A) minus pension + HRA at the time of retirement. * Wherever Board's / Govt. accommodation is available/provided, rent as fixed by PWSSB / Govt. shall be deducted from his pay.</p>	Any retired employee from Punjab Govt. Departments /Boards/Corporations/ Public Sector Undertakings, possessing minimum qualification of B.Com or SAS qualified & having minimum one year experience as Section Officer or equivalent.

Application must reach the undersigned by 17-01-2020 complete in all respect accompanied by copies of duly attested certificates/testimonials regarding qualifications/experience/date of birth/reservation category/ Punjabi upto matric standard, two passport size photographs and a Bank draft of Rs. 1,000/- for General category candidates and Rs. 500/- for Scheduled caste/tribes in favour of the Chief Executive Officer, Punjab Water Supply & Sewerage Board, payable at Chandigarh. Money orders/Postal orders and cash in lieu of Bank drafts will not be accepted.

The reservation shall be as per Punjab Govt. reservation policy.

Candidate must have passed Punjabi up to Matric standard or its equivalent.

Incomplete applications and applications received after the last date fixed shall not be entertained.

Performa & other terms and conditions may be seen on website of the Board [pwssb.punjab.gov.in](http://pwssb.punjab.gov.in) or this office can be contacted on any working day.

  
 13/1/20  
 Manager Personnel & Genl. Admn.  
 For Chief Executive Officer

**PROFORMA**

Space for  
photograph

**Application for the Post of SECTION OFFICER**

- i Name :
- ii Contact No. & E-mail address :
- iii Father's Name :
- iv Date of Birth :
- v Educational Qualifications (Attach self attested copies) :
- vi Professional/Additional Qualification (Attach self attested copies) :
- vii Postal Address :
- viii Permanent Address :
- ix Name of department/ organization where last worked.
- x Experience :
- xi Whether belongs to a SC/ST/BC category : Yes/No  
if yes, then state category (attach proof)
- xii Whether possesses knowledge of Punjabi : Yes/No  
(Gurmukhi Script) upto Matriculation  
Standard( Attach proof)
- Xiii Fees : Amount, Bank Draft No. & Date

Date

Signature of the Candidate



### Other Terms & Conditions

The appointment of staff on contract basis shall be on the following terms & conditions: -

1. The appointment shall be purely on contract basis with total monthly emoluments (to be fixed for each post separately)
2. The appointment shall be subject to verification of medical fitness from the competent authority within two months from the date of appointment.
3. Contract period can be terminated any time by the competent authority without assigning any reason by giving proper notice as per terms and conditions of the appointment letter.
4. The candidate can be posted at Chandigarh or any other place within or out of the State of Punjab.
5. Candidate may undertake touring as and when required with the prior approval of competent authority for which he will be paid TA/DA as per TA rules.
6. Candidate will be entitled for facility of car, telephone etc. admissible as per rule of PWSSB applicable to similar/ equivalent category of employees.
7. Punjab Water Supply & Sewerage Board reserves the right to extend or not to extend the period of appointment on contractual basis but not beyond the age of 65 years.
8. During the tenure of contractual appointment, if the Punjab Water Supply & Sewerage Board is put to any loss due to negligence or non performance of candidate, he shall have to make good the loss so caused, after following due process of law.
9. Candidate shall not be entitled to any Earned Leave during the contractual appointment except Casual Leave on proportionate basis (Max. 10 days in a year).
10. Candidate services can be terminated with one month's notice or immediately without notice with remittance of one months pay in lieu thereof. If candidate wish to leave the service of Punjab Water Supply & Sewerage Board, he shall have to give one month's notice or remittance one month's salary in lieu thereof.
11. Candidate shall be required to perform all duties and responsibilities assigned as per the directions of higher authorities.
12. No TA /DA will be paid to the candidate for undertaking journey to join the duty.
13. Candidate will not be entitled to any pension or gratuity nor he shall be allowed to subscribe to the Contributory Provident Fund for the period of service on contract basis.
14. For all disciplinary proceedings, Punjab Water Supply & Sewerage Board Services Rules & Regulations will be applicable and wherever these are silent on any subject matter, Civil Services Rules of Punjab Govt. will be applicable.
15. Candidates shall have to submit a declaration that neither he has been charged/ convicted from any Hon'ble Court nor dismissed / removed /compulsory retired by way of punishment from the service of any Public Undertaking or from Govt. Deptt. or he has not been declared insolvent by any court.

  
 Manager Personnel & Genl. Admn.  
 For Chief Executive Officer

## DECLARATION

I \_\_\_\_\_ S/O \_\_\_\_\_ solemnly

affirm and declare as under :-

- i) I have not been charged/convicted from any court;
- ii) I have not been dismissed, removed or compulsory retired by way of punishment from any public undertaking/ Board or from Government Department;
- iii) I have not been declared as insolvent by any court;
- iv) No departmental inquiry, vigilance case or criminal case is pending against me;
- v) I am not on bail in any case from any court.

**(Signature of Candidate)**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Contact No.** \_\_\_\_\_